

# **Glenearn Badminton Club** (formerly Perth Nomads Badminton Club)

## **Constitution**

**As adopted at a General Meeting of Members on Monday 21 September 2009 and modified at a General Meeting of Members on Monday 20 September 2010, at a General Meeting of Members on Monday 14 September 2015 and at a General Meeting of Members on 6 March 2017**

### **Name**

1. The name of the club shall be "Glenearn Badminton Club", hereafter referred to as "the Club".

### **Purpose**

2. The purpose of the Club shall be the advancement of public participation in the sport of badminton, to encourage and foster the sport and provide playing opportunities for most standards of player.
3. Members of the Club shall encourage a friendly atmosphere whilst allowing opportunities for competitive play.
4. The Club is a "not for profit" unincorporated association.

### **Membership**

5. The Club shall consist of a number of "Members".
6. Each Member is required to adhere to the Constitution of the Club, including paragraph 41 on the behaviour of Members.
7. Membership of the Club shall be open to all regardless of gender, religion, belief and racial or ethnic origin.
8. The Committee may, but is not required to, end the membership of any individual in the event they are neither a member of the Committee and nor have they participated in one of the following:
  - a. One of the last eight "Club Nights" of the Club or;
  - b. One of the Club's last four competitive matches (for example, a competitive league match).
9. Subject to paragraph 10, any individual who ceases to be a Member pursuant to paragraph 8 may subsequently apply to become a Member again.
10. The Committee may for practical reasons (for example, lack of sufficient playing facilities) from time to time stop accepting new members to the Club and/or restrict the sessions to which any member may attend. In such circumstances, a waiting list for applicants may be created.

11. The Committee may arrange for separate sessions of the Club for particular age groups. For example, senior sessions of the Club may be restricted to players aged 18 years or more (or such other age as the Committee determines). The Committee may from time to time accept individuals under the age of 18 years as “Junior Members”. The Committee may arrange one or more separate sections for Junior Members. The Committee may determine that a particular section of the Club is known by a particular name: for example, a junior section of the Club might be referred to as Glenearn Junior Badminton Club.
12. The Committee shall have the right to suspend or cancel any membership for any reason. Where the Committee cancels an individual’s membership, the Committee shall state the reason for the cancellation.

## **Committee**

13. The day-to-day affairs of the Club shall be governed by the Committee. The Committee or at least two members of the Committee acting jointly shall have the authority to make decisions regarding the operation of the Club other than on matters specifically reserved for a General Meeting of Members.
14. The Committee shall consist of a minimum of three Members as follows:
  - a. The President;
  - b. The Secretary;
  - c. The Treasurer.
15. The Committee may comprise up to six other Members.
16. Junior Members are eligible to serve on the Committee but may not form a majority of the Committee.
17. Members shall be elected to serve on the Committee at a General Meeting of the Club. When so elected, the Member shall serve on the Committee until the next Annual General Meeting at which time the Member shall be eligible to stand for re-election to the Committee.
18. Any Member may nominate another Member to serve on the Committee and the nomination shall be considered and voted on at a General Meeting of the Club.
19. Where there is more than one nomination for a particular post, each Member present at a General Meeting shall be entitled to vote for one of the nominated Members. The nominated Member with the highest number of votes shall be elected to the post. Where two or more nominated Members receive the same number of votes, the President shall have the casting vote or in the absence of the President or where the election is for the post of President, the Secretary shall have the casting vote.
20. The President shall be responsible for:
  - a. Chairing meetings of the Committee;
  - b. Chairing General Meetings of Members;
  - c. The overall smooth functioning of the Club.
21. The Secretary shall be responsible for:
  - a. Chairing meetings of the Committee in the absence of the President;
  - b. Chairing General Meetings of Members in the absence of the President;
  - c. Maintaining records of General Meetings of Members;
  - d. Attending to the routine correspondence and business of the Club including any correspondence with Perth & District League, Badminton Scotland, insurers etc.;

- e. Considering any complaints regarding the Club or the behaviour of Members.
22. The Treasurer shall be responsible for:
- a. Collecting monies due to the Club and settling expenses incurred by the Club;
  - b. On behalf of the Committee, preparing accounts which give sufficient detail to enable an appreciation of the transactions of the Club during each financial year;
  - c. On behalf of the Committee, keeping appropriate accounting records which, on request, must reflect the financial position of the Club at that time;
  - d. Arranging and paying for appropriate playing facilities, badminton nets and shuttlecocks for the Club.
23. The Committee shall be responsible for attending to the Club's participation in competitive matches and selecting the members who will represent the Club in each competitive match. The Committee may, if it considers appropriate, delegate responsibilities for competitive matches to one or Members of the Club such as team captains and/or a selection committee.

### **Finances**

24. The Club's financial year shall run to 30 July each year.
25. The Committee shall determine the amount of fees payable by Members from time to time. The fees payable may consist of any combination of:
- a. An annual membership fee;
  - b. A Club Night fee and;
  - c. A fee for representing the Club in competitive matches.
26. In setting the fees payable by Members, the Committee shall aim to ensure fees are set at such a level that the costs of operating the Club are met.
27. The funds of the Club shall be lodged at a bank or building society in an account in the name of the Club. All cheques, drafts etc. drawn on any such account shall be signed by any two of the individuals listed on the relevant bank mandate. Individuals may be added to the bank mandate with the approval of the Committee.
28. The Committee shall prepare accounts which give sufficient detail to enable an appreciation of the transactions of the Club during each financial year.
29. The Committee shall be responsible for keeping appropriate accounting records which, on request, must reflect the financial position of the Club at that time.
30. The accounting records of the Club shall be available to any Member on request.
31. The Committee shall be responsible for safeguarding the assets of the Club.
32. There shall be no requirement for the accounts of the Club to be subject to audit or independent examination.

### **Club Nights**

33. The Committee shall decide the style and form of play at each Club Night but generally games shall adhere to the Laws of Badminton of the International Badminton Federation. Doubles shall normally be played to enable Members maximum playing time but Singles or other combinations may also be played.

## **General meetings**

34. A meeting of Members (a "General Meeting") may be called at any time with at least 14 days' notice. The notice of a General Meeting shall specify the date, time, venue and agenda of the General Meeting.
35. A General Meeting shall be called by the Committee or by any three Members acting jointly.
36. Notice of a General Meeting may be given to Members by any of the following:
  - a. Displaying a notice of a General Meeting at two consecutive Club Nights, the first of which must be at least 14 days prior to the date of the relevant General Meeting;
  - b. Writing (including via e-mail) to Members giving notice of a General Meeting at least 14 days prior to the date of the relevant General Meeting.
37. The Club shall hold at least one General Meeting in each calendar year, such meeting being an "Annual General Meeting".
38. A General Meeting shall only be valid when at least three Members are in attendance or where there are less than three Members of the Club, all Members are in attendance.
39. The following matters may only be decided by a General Meeting of Members:
  - a. Election or re-election of Members to serve on the Committee;
  - b. Changes to this constitution;
  - c. Changes to the name of the Club;
  - d. Decision to disband the Club;
40. Any resolution tabled at a General Meeting shall be passed if more than 50% of the Members in attendance at the General Meeting vote in favour of such resolution.

## **Behaviour of Members**

41. Members shall be expected to observe the following etiquette rules:
  - a. Members should not behave in such a way as to bring the Club into disrepute or to materially damage the reputation of the Club;
  - b. Any reasonable directions of the janitor for any facilities where the Club meets or plays shall be followed;
  - c. No person shall walk onto a badminton court whilst a game is in progress or otherwise interfere with the playing of a game;
  - d. Shuttlecocks, badminton nets and other equipment shall be treated with appropriate respect on and off the court;
  - e. Players shall respect partners and opponents and observe appropriate sporting conduct at all times.

## **Child and vulnerable adult protection policy**

42. The Club shall adhere to Badminton Scotland's Member Club Child and Vulnerable Adult Protection Policy.

## **Funds and assets**

43. Should the club be disbanded, any residual funds and assets belonging to the Club shall be given to a charitable organisation or a suitable sports related club or association, selected by a General Meeting of the Members.